

**MEETING NOTICE**

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| **School** | **Date** | **Time** | **Location** |
| Herman J. Russell West End ACademy | 2/16/2023 | 5:00pm | <https://www.facebook.com/apshjrussell> |

**Notice Prepared By:** Tonetta Green, Principal **Date Posted:** February 15, 2023

**Meeting Agenda**

(*agenda may be amended*)

*This meeting [will] allow for Public Comment*

1. **Call to order**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. **Approval of Agenda:**
   2. **Approval of Previous Minutes**
4. **Discussion Items** 
   1. **Review Budget Development Process**
      1. Review and update meeting calendar (*if necessary*) to meet District’s timeline *(draft budget must be completed prior to Staffing Conference and approval meeting cannot be held until after the Staffing Conference)*
   2. **Budget Allocation and Development Presentation**
5. **Information Items** 
   1. **Principal’s Report**
6. **Announcements**
7. **Public Comment**
8. **Adjournment**